

# Report Set Of Window Based Payroll Software

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# 1 Salary Reports

## 1.1 Salary Register

(Gold, Silver)

Salary Register For the Month of January 2007

Page No. 1 DEMO Company: PF No. PF/ABCD  
ESI No. ESI

Srl. No.	Paycode Name Guardian's Name Designation Department ESI NO. PF NO.	Present Absent Holiday Leave P.Days	Rate of Wages Basic DA HRA	Amt.Payable Basic DA HRA	Other Allow Other(E4-E10) Earnings OT AMT Gross Pay	Deductions ESI PF VPF Prof. Tax Advance	Other Deductions Labour Fund TDS	T. Deduction	Amount Paid	Signature
1	YIINT001 ABCDE MANAGING DIRECTOR ADMINISTRATION DL13307 1	25.00 0.00 6.00 0.00 31.00	30,000.00 0.00 0.00	30,000.00 0.00 0.00	30,000.00	0.00 3,600.00 3,000.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	6,600.00	23,400.00	
2	YIINT002 RAGINI DIRECTOR DIRECTOR DL13307 3	25.00 0.00 6.00 0.00 31.00	20,000.00 0.00 0.00	20,000.00 0.00 0.00	20,000.00	0.00 2,400.00 2,000.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	4,400.00	15,600.00	
3	YIINT003 SUMANT VISHWAKARMA MERCHANDISER MERCHANDISING 0	20.50 0.00 6.00 4.50 31.00	10,200.00 0.00 0.00	10,200.00 0.00 0.00	10,200.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00	10,200.00	
4	YIINT004 SANJEEV KUMAR PATTERN MASTER PATTERN MAKING 0	22.00 0.00 6.00 3.00 31.00	10,200.00 0.00 0.00 4,000.00 800.00	10,200.00 0.00 0.00 4,000.00 800.00	15,000.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00	15,000.00	
<b>Total</b>					<b>75,200.00</b>			<b>11,000.00</b>	<b>64,200.00</b>	

1 of 1 Cancel Close 4 of 4 Total: 4 100%

Fig 1.1 Salary Register

## 1.2 Salary Slip

(Gold, Silver)

DEMO  
Salary Slip For the Month of January 2007

Name	ABCDE	Designation	MANAGING DIRECTOR	Run Date	10-Mar-2007
Paycode	YIINT001	Dept.	ADMINISTRATION	P.F. No.	DL13307 1 E.S.I. No.

Rate of Wages	Amount Payable	Total Earnings	Deductions	Total Deductions	Amount Paid
Basic 30,000.00	Salary 30,000.00		E.S.I. 0.00	Labour Fund	
H.R.A. 0.00	H.R.A. 0.00	Other Allow 0.00	P.F. 3,600.00	TDS	
DA 0.00	DA 0.00		V.P.F. 3,000.00		
			P.Tax 0.00		
		30,000.00	Adv. 0.00		
<b>Days</b>				6,600.00	
Days Worked 25.00					23,400.00
Hld/Wo 6.00					
CL 0.00					
EL 0.00					
SL 0.00					
Other Leave 0.00					
Days Payable 31.00					

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DEMO  
Salary Slip For the Month of January 2007

Name	RAGINI	Designation	DIRECTOR	Run Date	10-Mar-2007
Paycode	YIINT002	Dept.	DIRECTOR	P.F. No.	DL13307 3 E.S.I. No.

Rate of Wages	Amount Payable	Total Earnings	Deductions	Total Deductions	Amount Paid
Basic 20,000.00	Salary 20,000.00		E.S.I. 0.00	Labour Fund	
H.R.A. 0.00	H.R.A. 0.00	Other Allow 0.00	P.F. 2,400.00	TDS	
DA 0.00	DA 0.00		V.P.F. 2,000.00		
			P.Tax 0.00		
		20,000.00	Adv. 0.00		
<b>Days</b>				4,400.00	
Days Worked 25.00					15,600.00
Hld/Wo 6.00					
CL 0.00					
EL 0.00					
SL 0.00					
Other Leave 0.00					
Days Payable 31.00					

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DEMO

1 of 10    Cancel    Close    28 of 28    Total 28    100%

Fig 1.2 Salary Slip

### 1.3 Summary Statement

(Gold)

Monthly Summary Statement for the month of: January 2007

S No	Department	Total	E.S.I	P.F.	Tot. Emp.	E S I Wages	E.S.I(1.75%)	P F Wages	P.F (12%)	Remarks
1	MERCHANDISING	10,200.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	
2	PATTERN MAKING	10,200.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	
3	FINISHING	33,847.58	7.00	7.00	8.00	23,647.58	414.00	23,647.00	2,837.00	
4	ACCOUNTS	6,412.90	1.00	0.00	1.00	6,412.90	112.00	0.00	0.00	
5	RECEPTION	5,000.00	1.00	1.00	1.00	5,000.00	88.00	5,000.00	600.00	
6	FIELD	3,325.00	1.00	1.00	1.00	3,325.00	58.00	3,325.00	399.00	
7	PRODUCTION	33,671.78	8.00	8.00	9.00	23,471.78	411.00	23,473.00	2,817.00	
8	MARKETING	7,741.94	0.00	0.00	1.00	0.00	0.00	0.00	0.00	
9	CUTTING	6,650.00	2.00	2.00	2.00	6,650.00	116.00	6,650.00	798.00	
10	ADMINISTRATION	33,271.37	1.00	2.00	2.00	3,271.37	57.00	33,271.00	3,993.00	
11	DIRECTOR	20,000.00	0.00	1.00	1.00	0.00	0.00	20,000.00	2,400.00	
<b>Grand Total:</b>		170,321.00	21.00	22.00	28.00	71,779.00	1,267.00	115,366.00	13,844.00	
								Less (F.P.F)	37,000.00	V.P.F 5,000.00
								F.P.F Wages	78,366.00	18,844.00

<b>E.S.I Wages</b>	71,779.00	<b>P.F. Wages</b>	115,366.00
<b>E.S.I 1.75%</b>	1,267.00	<b>F.P.F. Wages</b>	78,366.00
<b>E.S.I 4.75%</b>	3,417.00	<b>P.F. Employer Share (3.67%) :</b>	7,316.00
<b>Total</b>	<u>4,684.00</u>	<b>F.P.F. Employer Share (8.33 %) :</b>	6,528.00
		<b>A/C No. 1 :</b>	18,844.00
		<b>A/C No. 10 :</b>	6,528.00
		<b>A/C No. 2 :</b>	1,269.00
		<b>A/C No. 21 :</b>	577.00
		<b>A/C No. 22 :</b>	12.00
		<b>Total :</b>	<u>34,546.00</u>

1 of 1    Cancel    Close    11 of 11    Total:11    100%

Fig 1.3 Summery Statements

## 1.4 Salary by Cheque

(Gold)

Salary Statement by Cheque For the Month of January 2007  
DEMO

Page No. 1

Company : PF No. PF/ABCD  
ESI No. ESI

Srl. No.	Paycode Name Guardian's Name Designation Department ESI NO. PF NO.	Present Absent Holiday Leave P.Days	Rate of Wages Basic DA HRA	Amt.Payable Basic DA HRA	Other Allow Other(E4-E10) Earnings OT AMT Gross Pay	Deductions ESI PF VFF Prof. Tax Advance	Other Deductions Labour Fund TDS	T. Deduction	Amount Paid	Signature
1	YIINT001 ABCDE  MANAGING DIRECTOR ADMINISTRATION DL13307 1	25.00 0.00 6.00 0.00 31.00	30,000.00 0.00 0.00	30,000.00 0.00 0.00	30,000.00	0.00 3,600.00 3,000.00 0.00 0.00	0.00 0.00 0.00 0.00	6,600.00	23,400.00	
2	YIINT002 RAGINI  DIRECTOR DIRECTOR DL13307 3	25.00 0.00 6.00 0.00 31.00	20,000.00 0.00 0.00	20,000.00 0.00 0.00	20,000.00	0.00 2,400.00 2,000.00 0.00 0.00	0.00 0.00 0.00 0.00	4,400.00	15,600.00	
3	YIINT003 SUMANT VISHWAKARMA  MERCHANDISER MERCHANDISING 0	20.50 0.00 6.00 4.50 31.00	10,200.00 0.00 0.00	10,200.00 0.00 0.00	10,200.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00	10,200.00	
4	YIINT004 SANJEEV KUMAR  PATTERN MASTER PATTERN MAKING 0	22.00 0.00 6.00 3.00 31.00	10,200.00 0.00 4,000.00 800.00	10,200.00 0.00 4,000.00 800.00	15,000.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00	15,000.00	
<b>Total</b>					<b>75,200.00</b>			<b>11,000.00</b>	<b>64,200.00</b>	

1 of 1 Cancel Close 4 of 4 Total:4 100%

Fig 1.4 Salary by Cheque

## 1.5 Salary by Cash

(Gold)

Salary Statement by Cash For the Month of January 2007

Page No. 1 DEMO

Company : PF No. PF/ABCD  
ESI No. ESI

Srl. No.	Paycode Name Guardian's Name Designation Department ESI NO. PF NO.	Present Absent Holiday Leave P Days	Rate of Wages Basic DA HRA	Amt Payable Basic DA HRA	Other Allow Other(E4-E10) Earnings OT AMT Gross Pay	Deductions ESI PF VFF Prof. Tax Advance	Other Deductions Labour Fund TDS	T. Deduction	Amount Paid	Signature
1	YIINT006 DHARMENDER TIWARI FINISHING INCHARGE FINISHING   0	24.00 0.00 6.00 1.00 31.00	10,200.00 0.00 0.00 0.00	10,200.00 0.00 0.00 0.00	10,200.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00	10,200.00	
2	YIINT007 RACHEL TOMY RECEPTIONIST RECEPTION 9001533   DL13307 56	22.00 0.00 6.00 3.00 31.00	5,000.00 0.00 0.00 0.00	5,000.00 0.00 0.00 0.00	5,000.00	88.00 600.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	688.00	4,312.00	
3	YIINT008 YOGESH DEEP ARORA ACCOUNTANT ACCOUNTS   0	22.00 2.00 5.00 1.00 28.00	7,100.00 0.00 0.00 0.00	6,413.00 0.00 0.00 0.00	6,413.00	112.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	112.00	6,301.00	
4	YIINT010 PRAMOD KUMAR LINE SUPERVISOR PRODUCTION 6205903   DL13307 40	22.00 0.00 6.00 3.00 31.00	4,000.00 0.00 1,000.00 500.00	4,000.00 0.00 1,000.00 500.00	5,500.00	70.00 480.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	550.00	4,950.00	
<b>Total</b>					<b>27,113.00</b>			<b>1,350.00</b>	<b>25,763.00</b>	

1 of 1 Cancel Close 4 of 4 Total 4 100%

Fig1.5 Salary by Cash



## 1.6 Bank Salary Statement

Bank Salary Statement For the Month of January 2007

Page No. 1

Company : PF No.  
ESI No.

Srl. No.	Paycode Name Guardian's Name Designation Department ESI NO. PF NO.	Present Absent Holiday Leave P.Days	Rate of Wages Basic DA HRA	Amt.Payable Basic DA HRA	Other(E4-E10) Earnings OT AMT Gross Pay	Deductions ESI PF VPF Prof. Tax Advance	Other Deductions	T. Deduction	Amount Paid	Signature
1										
<b>Total</b>										

1 of 1    Cancel    Close    of    Total    100%

Fig 1.6 Bank Salary Statements

## 1.7 Non Bank Salary Statement

Non Bank Salary Statement For the Month of January 2007

Page No. 1 DEMO

Company : PF No. PF/ABCD  
ESI No. ESI

Srl. No.	Paycode Name Guardian's Name Designation Department ESI NO. PF NO.	Present Absent Holiday Leave P.Days	Rate of Wages Basic DA HRA	Amt.Payable Basic DA HRA	Other Allow Other(E4-E10) Earnings OT AMT Gross Pay	Deductions ESI PF VPF Prof. Tax Advance	Other Deductions Labour Fund TDS	T. Deduction	Amount Paid	Signature
1	YIINT001 ABCDE MANAGING DIRECTOR ADMINISTRATION DL13307 1	25.00 0.00 6.00 0.00 31.00	30,000.00 0.00 0.00	30,000.00 0.00 0.00	30,000.00	0.00 3,600.00 3,000.00 0.00 0.00	0.00 0.00 0.00 0.00	6,600.00	23,400.00	
2	YIINT002 RAGINI DIRECTOR DIRECTOR DL13307 3	25.00 0.00 6.00 0.00 31.00	20,000.00 0.00 0.00	20,000.00 0.00 0.00	20,000.00	0.00 2,400.00 2,000.00 0.00 0.00	0.00 0.00 0.00 0.00	4,400.00	15,600.00	
3	YIINT003 SUMANT VISHWAKARMA MERCHANDISER MERCHANDISING 0	20.50 0.00 6.00 4.50 31.00	10,200.00 0.00 0.00	10,200.00 0.00 0.00	10,200.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00	10,200.00	
<b>Total</b>				<b>60,200.00</b>				<b>11,000.00</b>	<b>49,200.00</b>	

1 of 1 Cancel Close 3 of 4 Total:4 100%

Fig 1.7 Non Bank Salary Statement

## 1.8 Bank Salary Statement Summery

31/May/2007

**Bank Salary Statement Summary For the Month of April 2007**  
Y.I.INTERNATIONAL PVT LTD  
D-62 OKHLA INDUSTRIAL AREA PHASE I, NEW DELHI-110020

Dear Sir/Madam,  
Kindly transfer the salary of our following employees to their respective Saving Accounts:-

Srl. No.	EmpCode	S.B.A/C NO.	Name	Amount Paid
1	YIINT001	123456	DEEPAK BHARDWAJ	23,400.00
2	YIINT002	2345678	RANI BHARDWAJ	15,600.00
<b>Total</b>				<b>39,000.00</b>

1 of 1

Cancel Close 2 of 2 Total:2 100%

Start Desktop Local Dis... PAYROL... SQL UPD... TimeWat... Control ... Star Tim...

3:03 PM

Fig 1.8 Bank Salaries Summery Statement

## 1.9 Employee salary statement Summary.

It's comes in excel format.

## 1.10 Employee salary Comparison.

It's comes in excel format.

## 1.11 Employee Increment history.

It's comes in excel format.

## 2 PF Reports

### 2.1 PF Statement

(Gold, Silver)

DEMO PF Statement For the Month of January 2007								
Page No.:	1							
Date :	10-Mar-2007							
Paycode	Employee Name & Father/Husband Name	D O B	PF No.	Earning	Employee		Employer	
					PF	VPF	PF	FPF
YIINT001	ABCDE	01/11/1991 17/05/1960	DL13307 1	30,000.00	3,600.00	3,000.00	3,059.00	541.00
YIINT002	RAGNI	01/11/1983 31/05/1966	DL13307 3	20,000.00	2,400.00	2,000.00	1,859.00	541.00
YIINT007	RACHEL TOMY	12/09/2006 28/04/1965	DL13307 56	5,000.00	600.00	0.00	183.00	417.00
YIINT010	PRAMOD KUMAR	01/06/2005 01/07/1979	DL13307 40	4,000.00	480.00	0.00	147.00	333.00
YIINT011	JO GENDER SINGH	01/06/2005 01/05/1985	DL13307 39	3,325.00	399.00	0.00	122.00	277.00
YIINT012	MD.KURBAN	01/09/2004 15/05/1984	DL13307 29	3,325.00	399.00	0.00	122.00	277.00
YIINT013	SHEELA DEVI	01/04/2006 15/02/1976	DL13307 43	3,325.00	399.00	0.00	122.00	277.00
YIINT014	SAFIYA	01/04/2006 02/04/1973	DL13307 44	3,325.00	399.00	0.00	122.00	277.00
YIINT015	NEELAM	01/04/2006 04/02/1976	DL13307 45	3,325.00	399.00	0.00	122.00	277.00
YIINT016	ASHOK KUMAR	01/11/2006 15/05/1978	DL13307 57	3,525.00	423.00	0.00	129.00	294.00
YIINT017	KAILASH	01/11/2006 12/01/1969	DL13307 58	3,411.00	409.00	0.00	125.00	284.00
YIINT018	PURAN TIWARI	01/11/2006 10/01/1982	DL13307 59	3,411.00	409.00	0.00	125.00	284.00
YIINT019	MD.MUSTAKEEM	02/05/2006 20/04/1986	DL13307 53	3,325.00	399.00	0.00	122.00	277.00
YIINT020	SAHDEV	02/05/2006 18/03/1984	DL13307 54	3,325.00	399.00	0.00	122.00	277.00
Total----				92,622.00	11,114.00	5,000.00	6,481.00	4,633.00

Fig 2.1 PF Statement

## 2.2 Arrear PF Statements

<div> <div>Page No.: 1</div> <div>RMG Autometers Gas Technologies Ltd.</div> </div> <div> <div>Date : 12-Jan-2010</div> <div>Arrear PF Statement For the Month of May 2009</div> </div>									
S.No	Paycode	Employee Name Father/Husband Name	D O J D O B	PF No.	Earning	Employee		Employer	
						PF	VPF	PF	FPF
1	014	VIJAY SINGH MAHABIR SINGH	09/04/2007 08/10/1955	UP/40263 12	427.00	51.00	0.00	36.00	15.00
2	015	SONIT KUMAR JANARDAN DAS	16/04/2007 15/07/1980	UP/40263 13	899.00	107.00	0.00	74.00	33.00
3	016	S. P. TRIPATHI P. TRIPATHI	16/04/2007 25/03/1961	UP/40263 14	865.00	103.00	0.00	72.00	31.00
4	018	VISHWAS SHARMA S. N. SHARMA	01/05/2007 06/11/1986	UP/40263 16	877.00	105.00	0.00	73.00	32.00
5	019	KAILASH C. SHARMA J. P. SHARMA	01/05/2007 05/07/1976	UP/40263 17	909.00	108.00	0.00	75.00	33.00
6	020	SUSHIL KUMAR IKBAL SINGH	01/05/2007 02/05/1973	UP/40263 18	512.00	61.00	0.00	43.00	18.00
7	022	CHANDRA PAL NARAYAN SINGH	04/05/2007 10/09/1971	UP/40263 20	899.00	107.00	0.00	74.00	33.00
8	024	DHEERAJ KR. TYAGI NARESH CHAND	01/06/2007 09/08/1975	UP/40263 22	813.00	99.00	0.00	69.00	30.00
9	026	SUNIL KUMAR VED PAL	20/06/2007 09/09/1984	UP/40263 24	899.00	108.00	0.00	75.00	33.00
10	028	NARENDRA PRADHAN P. PRADHAN	02/07/2007 17/04/1968	UP/40263 26	909.00	108.00	0.00	75.00	33.00

## 2.2 Arrear PF Statement

## 2.3 PF & Arrear PF statement.

<div> <div>Page No.: 1</div> <div>RMG Autometers Gas Technologies Ltd.</div> </div> <div> <div>Date : 12-Jan-2010</div> <div>Arrear With PF Statement For the Month of May 2009</div> </div>									
S.No	Paycode	Employee Name Father/Husband Name	D O J D O B	PF No.	Earning	Employee		Employer	
						PF	VPF	PF	FPF
1	002	FARSHOTAM SINGH AMIN CHAND	10/03/2006 12/01/1968	UP/40263 1	6,500.00	780	0	239	541
2	007	MANIK RAUTHAN JAGMOHAN SINGH	10/10/2006 26/12/1969	UP/40263 5	6,500.00	780	0	239	541
3	008	KULDEEP KUMAR B. S. TYAGI	18/12/2006 10/06/1972	UP/40263 6	6,500.00	780	0	239	541
4	012	NARESH KUMAR LILA KRISHAN	04/08/1967 12/03/2007	UP/40263 10	6,500.00	780	0	239	541
5	013	TAJESHWAR PASWAN BALO DUSADH	13/03/2007 10/07/1977	UP/40263 11	6,500.00	780	0	239	541
6	014	VIJAY SINGH MAHABIR SINGH	09/04/2007 08/10/1955	UP/40263 12	5,703.00	684	0	230	454
7	015	SONIT KUMAR JANARDAN DAS	16/04/2007 15/07/1980	UP/40263 13	5,810.00	696	0	254	442
8	016	S. P. TRIPATHI P. TRIPATHI	16/04/2007 25/03/1961	UP/40263 14	5,380.00	645	0	238	407
9	018	VISHWAS SHARMA S. N. SHARMA	01/05/2007 06/11/1986	UP/40263 16	5,788.00	694	0	253	441
10	019	KAILASH C. SHARMA J. P. SHARMA	01/05/2007 05/07/1976	UP/40263 17	5,820.00	697	0	255	442

## 2.3 PF & Arrear PF statement.

## 2.4 PF Return Statements (Form 6A)

FORM 6 - A ( REVISED )

**The Employee's Provident Scheme, 1952**  
( Paragraph 43 )  
AND  
**The Employee's Pension Scheme , 1995**  
[ Paragraph 20 (4) ]

Annual Statement of contribution for the Currency period from March 2006 to February 2007

Name and Address of the Establishment : DEMO  
OKHLA

Code No. of the Establishment : PF/ABCD Statutory rate of contribution 12%  
No of member voluntary contribution ast a higher rate

Sl. No.	Account No.	Name of the member F/H Name ( in block letters )	Wages Retaining if any	Amount of worker's contributions deducted from the wages	Employer's Contribution		Total	Refund of Advance	Rate of higher voluntary contribution ( if any )	Remarks
					E P F Diff. between 12% & 8.33%	Pension Fund 8.33%				
1	2	3	4	5	6	7	8	9	10	
1	DL13307	1 ABCDE	44,643.00	9,821.00	2,975.00	725.00	8,164.00			
2	DL13307	3 RAGINI	26,429.00	5,814.00	1,839.00	541.00	5,043.00			
3	DL13307	29 MD KURBAN	4,394.00	527.00	122.00	277.00	399.00			
4	DL13307	39 JOGENDER SINGH	4,394.00	527.00	122.00	277.00	399.00			
5	DL13307	40 PRAMOD KUMAR	5,286.00	634.00	147.00	333.00	480.00			
6	DL13307	43 SHEELA DEVI	4,156.00	499.00	122.00	277.00	399.00			
7	DL13307	44 SAITYA	4,097.00	492.00	122.00	277.00	399.00			
8	DL13307	56 RACHEL TOMY	6,607.00	793.00	183.00	417.00	600.00			
<b>Total -&gt;</b>			100,006.00	19,107.00	5,652.00	3,124.00	15,883.00			

1 of 1 Cancel Close 8 of 9 Total:9 100%

Fig 2.4 PF Return Statement Form 6

## 2.5 PF Return Statement (Form 3A)

(Gold)

(For un-exempted Establishment only) **FORM 3-A** (Revised)

**The Employee's Provident Fund Scheme, 1952** (Paragraph 35 & 42)  
AND  
**The Employee's Pension Scheme, 1995** (Para 19)

Contribution Card for the currency period of February 2007 to March 2007

1. Account No DL13307 56 5. Statutory rate of contribution 12%  
2. Name / Surname RACHEL TOMY 6. Voluntary higher rate of employee's contribution, if any...  
3. Father's / Husband's Name \_\_\_\_\_  
4. Name & address of the Factory / Establishment.  
DEMO  
OKHLA

Month & Year	Worker's Share		Employer's Share			Refund Advance	No. of days/period of non contributing service (if any)	Remarks
	Amount of Wages	EPF	EPF difference between 12% & 8.33% (if any)	Pension Fund Cont.	Total			
1	2	3	4	4A	4C	5	6	
March Paid in April								
Feb-2007	5,000.00	600.00	183.00	417.00	600.00			
Mar-2007	1,607.00	193.00	0.00	0.00	0.00			
<b>Total</b>	<b>6,607.00</b>	<b>793.00</b>	<b>183.00</b>	<b>417.00</b>	<b>600.00</b>			

(a) Date of leaving service if any .....  
(b) Reason of leaving service if any ....  
Certified that the total amount of contributions (both shares) indicated in this Card i.e. Rs 1,393.00 has already been remitted in full in EPF A/c. No.1 and Pension Fund A/c. No. 10 (Vide note below).

Certified that the difference between the total of the contribution shown under Cols: 3&4(a)&4(b) of above table and that arrived at on the total wages shown in column 2 at the prescribed rate is solely due to rounding off of contributions to nearest rupee under the rules.  
Dated.....20.....

Signature of Employer  
with office seal

Note : (1) In respect of the form 3A sent to the Regional Office during the course of the currency period for the purpose of final settlement of the accounts of the member who has left service, details or date & reasons for leaving should be furnished under col. 7(a) & (b).  
(2) In respect of those who are not members of the pension fund the employers share of contribution of the EPF will be 8-1/3 or 12% as the case may be & is to be shown under column 4(a).

3 of 22 Cancel Close 42 of 42 Total:42 100%

Fig 2.5 PF Form 3A

## 2.6 PF Monthly Challan

(Gold)

(COMBINED CHALLAN OF A/c No. 1,2,10,21 & 22) (USE SEPRATE CHALLAN FOR EACH MONTH) ORIGINAL/DUPPLICATE/TRIPPLICATE/QUADRUPLIC/

STATE BANK OF INDIA  
**EMPLOYEES' PROVIDENT FUND ORGANISAION**

Establishment Code No. : PF/ABCD Account Group No. : Paid By Cheque/Cash :  
 Dues for the Month of : { Employees Share January-2007 Date Of Payment D D M M Y Y Y Y  
 { Employer Share January-2007

Total No of Subscribes A/c No.01 : { 22.00 A/c No.10 : { 22.00 A/c 21 : { 22.00  
 Total Wages Due A/c No.01 : { 115,366.00 A/c No.10 : { 115,366.00 A/c 21 : { 115,366.00

Srl No.	PARTICULARS	A/C NO.01	A/C NO.02	A/C NO.10	A/C NO.21	A/C NO.22	TOTAL
1	EMPLOYER'S CONT.	7,316.00		6,528.00	577.00		14,421.00
2	EMPLOYEES' CONT.	18,844.00					18,844.00
3	ADM.CHARGES		1,269.00			12.00	1,281.00
4	RSP. CHARGES						
5	PENAL DAMAGES						
6	MISC.PAYMENT (PAST ACCUMULATIONS ONLY)						
	<b>T O T A L</b>	26,160.00	1,269.00	6,528.00	577.00	12.00	34,546.00

Amount In Words : **Thirty Four Thousand Five Hundred Forty One Only.**

Name & Address of Establishment : DEMO,OKHLA  
 Name Of Depositor ABC  
 Signature Of Depositor \_\_\_\_\_

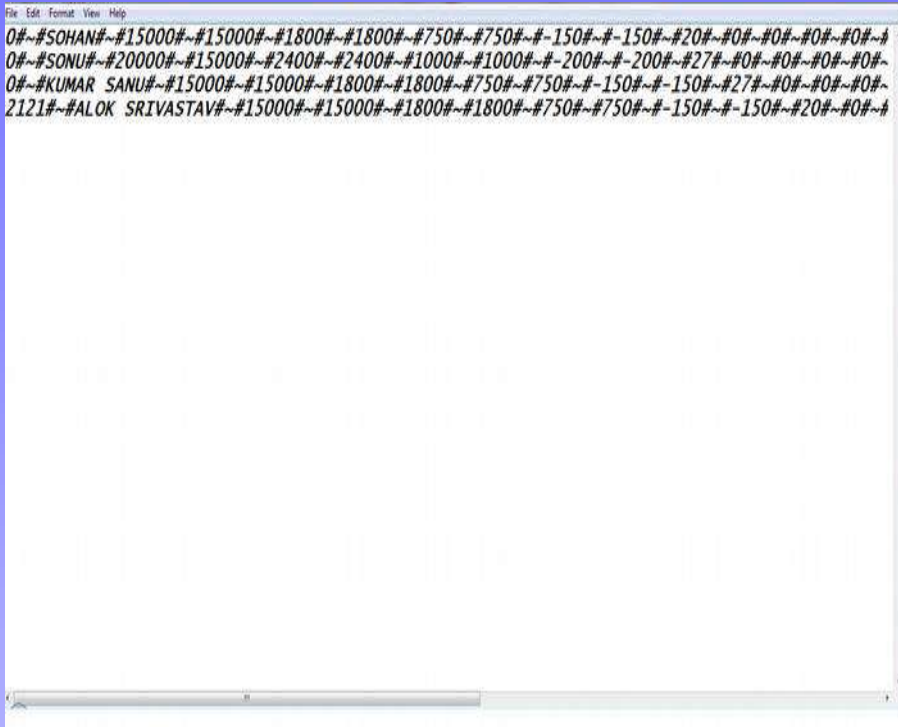
(For Bank use only)  
 Amount Received Rs.  
 For Cheques Only  
 Date Of Presentation  
 Date of Realisation :  
 Branch Name  
 Branch Code No.

Name of Bank : HDFC BANK (TO BE FILLED IN BY EMPLOYER)  
 Bank Branch : OKHLA Cheque No. 123456 Date: 10/03/2007 Amount : 0000100000.00  
 Address of Bank : OKHLA

1 of 1 Cancel Close 1 of 1 Total 1 100%

Fig PF Monthly Challan (4 Copies Original, Duplicate, Triplicate, Quadruplicate)





## 2.8 PF Form 2

<b>Form 2</b> <b>(Revised)</b>	<b>NOMINATION AND DECLARATION FORM</b> (FOR UNEXEMPTED/EXEMPTED ESTABLISHMENTS)															
(Declaration and Nomination Form under the Employee's Provident Funds & Employee's Pension Scheme) (Paragraph 33 and 61 (1) of the Employee's Provident Fund Scheme, 1952 & Paragraph 18 of the Employee's Pension Scheme, 1995)																
1. Name (in block letters)	2. Father's /Husband's Name															
3. Date Of Birth	4. Sex															
5. Marital Status	6. P.F Account No															
8. Address Permanent Temporary:	7. Date Of Joining															
<b>PART A (EPF)</b>																
I hereby nominate the person(s) /cancel the nomination made by me previously and nominate the person(s), mentioned below to receive the amount standing to my credit in the Employee's Provident Fund, in the event of my death																
S.No																
1. Certified that I have no family as defined in para 2 (g) of the Employee's Provident Fund Scheme, 1952 and should I acquire a family hereafter the above nomination should be deemed as cancelled 2. Certified that my father /mother is /are dependent upon me Strike out whichever is not applicable																
<b>Signature or thumb impression of the subscriber</b>																
<b>PART B (EPS) (PARA 19)</b>																
I hereby furnish below particulars of the members of my family who would be eligible to receive widow/children person in the event of my death																
SI NO	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">Name &amp; Address of the family member</th> <th style="width: 20%;">Date of Birth</th> <th style="width: 30%;">Relationship With member</th> </tr> <tr> <td style="text-align: center;">Name</td> <td style="text-align: center;">Address</td> <td></td> </tr> <tr> <td>1.</td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> </tr> </table>	Name & Address of the family member	Date of Birth	Relationship With member	Name	Address		1.			2.			3.		
Name & Address of the family member	Date of Birth	Relationship With member														
Name	Address															
1.																
2.																
3.																
** Certified that I have no family as defined in para 2 (vii) of Employee's Pension Scheme, 1995 and should I acquire a family hereafter I shall furnish particulars thereon in the above form I hereby nominate the following person for receiving the monthly widow pension (admissible under para 16 2(a)(i) & (ii) in the event of my death without leaving any eligible family member for receiving pension																
Name & Address of the nominee	Date of Birth	Relationship with the member														

## 2.8 PF Form 2

## 2.9 PF Form 5

**The Employees Provident Fund Scheme, 1952**  
(As amended by Act No. 41 of 1952)

**Details of Employees qualifying for membership of the fund for the first time during:**  
the month of January 2007  
(To be sent to the Commissioner with form 2)

Name and Address of the Factory: DEMO  
DEMO

Code No. of the Factory: FWABED

Sr. No.	Account No.	Name of the Employee (in block capitals)	Father's/Spouse's Name	Sex	DOB	Date of eligibility for membership	Period of continuous service in the factory ending with the commencement of membership	Remarks
1								

Date: \_\_\_\_\_  
(As per Form 10 overleaf)

Signature Of the Employer or Other authorized Officer  
Stamp of the Factory/Dept.

1 of 1 | Cancel | Close | of Total: 100%

Fig 2.9 Form 5

Fig 2.10 Form 10

The Employees Provident Fund Scheme, 1952 <small>(Ordinance 2002-03)</small>						FORM NO. 10
Return of members leaving service during the month of:      January 2007						
Name and Address of the Factory :		DEMO OPERA PRALAD				
Code Number:						
Sl. No.	Account No.	Name of the Member (in block capital)	Marital / How Made: Name Name in case of married woman	Date of Leaving Service	Reason for Leaving Service	Remarks
1	DE111001 01	SALAMUDRY		01-01-2007	grossed	
2	DE111001 02	KANDOT KUNAR		01-01-2007	grossed	

Done \_\_\_\_\_

Stamp Of The Employer

Signature of the Employer or other authorized Officer \_\_\_\_\_

Stamp Of The Employer \_\_\_\_\_

Please Give within the number in (a) leaving according to para 6(1) (b) of the scheme (b) leaving under the provisions mentioned above (c) members (c) voluntarily dismissed as well as members (d) discharged (e) resignation from service (f) taking up employment elsewhere (The name and address of the employee should be given) (g) A request for disbursement from the members of the members dismissed for reasons and willful misconduct should be received by the following year

Confirmed that the member mentioned in serial No. \_\_\_\_\_ this \_\_\_\_\_ was dismissed for reasons and willful misconduct. Transmission should be followed from the members in the fund. A copy of the order of dismissal is enclosed.

Verified that the member mentioned in serial No. \_\_\_\_\_ this \_\_\_\_\_ was paid for full transmission compensation of Rs. \_\_\_\_\_ under the Industrial Disputes Act (1947).

Stamp Of The Employer \_\_\_\_\_

## 2.11 Form 21

January 2007  
P F  
FORM 21

Sr No.	Name	Salary	Date OF Birth	Date OF Join	PF Code	Remark
1	ABCDE	30,000.00	17/05/1960	01/11/1991	1	
2	RAGINI	20,000.00	31/05/1966	01/11/1988	3	
3	RACHEL TOMY	5,000.00	28/04/1965	12/09/2006	56	
4	PRAMOD KUMAR	4,000.00	01/07/1979	01/06/2005	40	
5	JOENDER SINGH	3,325.00	01/05/1985	01/06/2005	39	
6	MD KURBAN	3,325.00	15/05/1984	01/09/2004	29	
7	SHEELA DEVI	3,325.00	15/02/1976	01/04/2006	43	
8	SAFIYA	3,325.00	02/04/1973	01/04/2006	44	
9	NEELAM	3,325.00	04/02/1976	01/04/2006	45	
10	ASHOK KUMAR	3,325.00	15/05/1978	01/11/2006	57	
11	KAILASH	3,325.00	12/01/1969	01/11/2006	58	
12	PURAN TIWARI	3,325.00	10/01/1982	01/11/2006	59	
13	MD.MUSTAKEEM	3,325.00	20/04/1986	02/05/2006	53	
14	SAHDEV	3,325.00	18/03/1984	02/05/2006	54	
15	UMESH KUMAR	3,325.00	26/01/1980	01/08/2006	55	
16	SALAHUDIN	3,325.00	15/10/1986	01/11/2006	61	
17	MANOJ KUMAR	3,325.00	01/01/1971	01/11/2006	62	
18	ASHOK KUMAR SAH	3,325.00	02/05/1977	01/11/2006	63	
19	NEERAJ KUMAR	3,325.00	04/02/1983	28/11/2006	66	
20	DHARAMVIR SINGH	3,325.00	01/02/1978	28/11/2006	67	
21	SANORAM SINGH	3,325.00	15/12/1981	28/11/2006	68	
22	RAKESH	3,325.00	15/12/1972	01/12/2006	69	

1 of 1    Cancel    Close    22 of 22    Total: 22    100%

Fig 2.11 Form 21

## 2.12 PF Form 12 a

Only For unaccepted Establishment only

**FORM 12 - A ( Revised )**  
**Employees' Provident Fund and Miscellaneous Provisions Act, 1952**  
**Employer's Pension Scheme**  
 [Paragraph 28 (4)]  
 Commencing from 1st April, \_\_\_\_\_ to 31st March \_\_\_\_\_  
 Statement of contribution for the month of January 2007  
 Statutory rate of contribution

(To be filled in by the EPFOs)  
 Establishment Name  
 Group Code

Code No. : 99ABCD  
 Name and Address of the Establishment : DENT  
 OKHLA

Particulars	Wages On Which Contributions are Payable	Amount Of Contribution		Amount of contribution detailed		Amount Of Administrative Charges due	Amount Of Administrative Charges due	Date of remittance (enclose triplicate copies of challan)
		Recoverd From the Workers	Payable by the employer					
EPF. Act No. 1	111,844.00	11,844.00	7,516.00	18,844.00	7,236.00	1,269.00	1,269.00	18/03/2007
PENSION FUND Act No. 10	111,844.00	NIL	6,328.00	NIL	6,328.00	NIL	NIL	18/03/2007
E.L.I. Act No. 38	111,844.00	NIL	577.00	NIL	577.00	12.00	12.00	18/03/2007
<b>Total No. of Employees</b>								

Contract : 13  
 Post : 14  
 Total : 29

Name & Address of the Bank in which the amount is remitted : HDFC BANK  
 OKHLA

EEF Pen. Fund Insurance Fund

Details of Subscribers	EPF	Pension Fund	E.L.I.
No. of subscribers at per last month	29	28	29
No. of new subscribers (vide Form 5)	2	2	2
No. of subscriber left service (vide Form 50)	1	1	1
Total No. of Subscribers	29	29	29

Signature of the employer J  
 with official ( seal)

Fig 2.12 PF Form 12 a



### 3 ESI Reports

#### 3.1 ESI Statement

(Gold, Silver)

DEMO  
ESI Statement For the Month of January 2007

Page No. : 1  
Date : 10-Mar-2007

Paycode	Employee Name Father /Husband Name	D O J D O B	ESI No	Days	Earning On Which ESI Deducted	ESI Employee Contribution	Employer Contribution	Total
YIINT007	RACHEL TOMY	12/09/2006 28/04/1965	9001533	31.00	5,000	88.00	238.00	326.00
YIINT008	YOGESH DEEP ARORA	02/01/2007 02/09/1976	10017011	28.00	6,413	113.00	305.00	418.00
YIINT010	PRAMOD KUMAR	01/06/2005 01/07/1979	6205903	31.00	4,000	70.00	190.00	260.00
YIINT011	JOGENDER SINGH	01/06/2005 01/05/1985	6205902	31.00	3,325	59.00	158.00	217.00
YIINT012	MD KURBAN	01/09/2004 15/05/1984	6163025	31.00	3,325	59.00	158.00	217.00
YIINT013	SHEELA DEVI	01/04/2006 15/02/1976	4799398	31.00	3,325	59.00	158.00	217.00
YIINT014	SAFIYA	01/04/2006 02/04/1973	4799399	31.00	3,325	59.00	158.00	217.00
YIINT015	NEELAM	01/04/2006 04/02/1976	4799400	31.00	3,325	59.00	158.00	217.00
YIINT016	ASHOK KUMAR	01/11/2006 15/05/1978	6268340	31.00	3,525	62.00	168.00	230.00
YIINT017	KAILASH	01/11/2006 12/01/1969	10008003	30.00	3,411	60.00	163.00	223.00
YIINT018	PURAN TIWARI	01/11/2006 10/01/1982	10008005	30.00	3,411	60.00	163.00	223.00
YIINT019	MD.MUSTAKEEM	02/05/2006 20/04/1986	6242382	31.00	3,325	59.00	158.00	217.00
Total Contribution				Total :	45,710	807.00	2,175.00	2,982.00

1 of 1 Cancel Close 12 of 13 Total 13 100%

Fig 3.1 ESI Statement



### 3.2 Arrear ESI Statement.

RMG Autometers Gas Technologies Ltd.									
Arrear ESI Statement For the Month of May 2009									
Page No. : 1									
Date : 12-Jan-2010									
S.No	Paycode	Employee Name Father /Husband Name	D O J D O B	ESI No	Days	Earning On Which ESI Deducted	ESI Employee Contribution	Employer Contribution	Total Contribution
1	014	VIJAY SINGH MAHABIR SINGH	09/04/2007 08/10/1955	8869402		985.00	18.00	47.00	65
2	015	SONIT KUMAR JANARDAN DAS	16/04/2007 15/07/1980	8869403		1,681.00	31.00	82.00	113
3	016	S. P. TRIPATHI P. TRIPATHI	16/04/2007 25/03/1961	8869404		1,530.00	28.00	75.00	103
4	018	VISHWAS SHARMA S. N. SHARMA	01/05/2007 06/11/1986	8869405		1,447.00	27.00	70.00	97
5	019	KAILASH C. SHARMA J. P. SHARMA	01/05/2007 05/07/1976	8869406		1,717.00	32.00	83.00	115
6	020	SUSHIL KUMAR IKBAL SINGH	01/05/2007 02/05/1973	8869407		1,468.00	26.00	70.00	96
7	022	CHANDRA PAL NARAYAN SINGH	04/05/2007 10/09/1971	8869409		1,707.00	32.00	82.00	114
8	024	DHEERAJ KR. TYAGI NARESH CHAND	01/06/2007 09/08/1975	8869410		813.00	15.00	39.00	54
9	026	SUNIL KUMAR VED PAL	20/06/2007 09/09/1984	8869411		1,659.00	31.00	81.00	112
10	028	NARENDRA PRADHAN P. PRADHAN	02/07/2007 17/04/1968	8869413		1,669.00	31.00	81.00	112

### 3.2 Arrear ESI Statements

### 3.3 ESI & Arrear ESI Statement

RMG Autometers Gas Technologies Ltd.									
Arrear ESI With Monthly ESI Statement For the Month of May 2009									
Page No. : 1									
Date : 12-Jan-2010									
S.No	Paycode	Employee Name Father /Husband Name	D O J D O B	ESI No	Days	Earning On Which ESI Deducted	ESI Employee Contribution	Employer Contribution	Total Contribution
1	014	VIJAY SINGH MAHABIR SINGH	09/04/2007 08/10/1955	8869402	29.00	10,783	190	513	703
2	015	SONIT KUMAR JANARDAN DAS	16/04/2007 15/07/1980	8869403	31.00	11,188	198	534	732
3	016	S. P. TRIPATHI P. TRIPATHI	16/04/2007 25/03/1961	8869404	28.50	8,430	149	403	552
4	018	VISHWAS SHARMA S. N. SHARMA	01/05/2007 06/11/1986	8869405	31.00	10,048	178	479	657
5	019	KAILASH C. SHARMA J. P. SHARMA	01/05/2007 05/07/1976	8869406	31.00	11,224	199	535	734
6	020	SUSHIL KUMAR IKBAL SINGH	01/05/2007 02/05/1973	8869407	31.00	12,228	215	582	797
7	021	KAPIL VERMA D. P. SINGH	02/05/2007 10/10/1983	8869408	31.00	8,946	157	425	582
8	022	CHANDRA PAL NARAYAN SINGH	04/05/2007 10/09/1971	8869409	30.50	10,125	180	482	662
9	024	DHEERAJ KR. TYAGI NARESH CHAND	01/06/2007 09/08/1975	8869410	31.00	9,154	161	436	597
10	026	SUNIL KUMAR VED PAL	20/06/2007 09/09/1984	8869411	31.00	10,168	180	486	666

### 3.3 ESI & Arrear ESI Statement

### 3.4 ESI Return Statement (form6)

(Gold)

W QUADROPLICATE  
Name of Branch Office \_\_\_\_\_ Employee's Code No. \_\_\_\_\_

**FORM - 5**  
**EMPLOYER'S STATE INSURANCE CORPORATION**  
**RETURN OF CONTRIBUTIONS**  
(Regulation 15)

Name & Address of the Factory or Establishment: **DEED**  
**OSRLA**

Particulars of the Principal Employer(s):  
a) Name: **Mr. Deepak Sharma**  
b) Designation: **Managing Director**  
c) Residential Address: **11 A, Model Kunj (Delhi), Alkondia, New Delhi-110019**

Contributions Period: From **January 2007** to **February 2007**

Transmitted below the details of the Employer's and Employee's share of contributions in respect of the undrawn/unpaid amount payable. The details shall be submitted in every month, employee's share to be shown in separate columns or in statement with the work of the factory/establishment in every week concerned with the contribution of the factory/establishment or purchase of raw materials, etc. in discharge of financial provisions set in where the ESI Act, 1948 applies in the contribution period in which the return is filed and also the contribution in respect of employer's & employee's share has been actually paid in accordance with the provisions of the Act and regulations.

Employer's Share	1,11,500	Employee's Share	3,995.00	Total contributions	4,104.00
Details of Contributions:					
1. Contribution	for Rs.	33,100.00			
2. Contribution	for Rs.	906.00			
3. Contribution	for Rs.				
4. Contribution	for Rs.				
5. Contribution	for Rs.				
6. Contribution	for Rs.				
Total amount paid - Rs.		4,104.00			

Place: **OSRLA**  
Date: **10/3/2007**

Signature & Designation of the Employer  
(With Rubber Stamp)

---

**IMPORTANT INSTRUCTIONS:** Information to be given in Form's Column (for 6)

- Form 1P is appended for declaration and return in respect of the contribution period referred to in 'Date'.
- From contribution statement Number in ascending order.
- Figures in Column 4, 5 & 6 shall be in respect of wages payable and/or during the contribution period.
- Transferable balance of amounts 4, 5 & 6 of the return.
- For every return shall be made, for Contribution, Fund, should be signed by the employer.
- Every part of the return should be filled up and the return signed by the employer.
- Daily wages in col. 7 of the return shall be calculated by dividing Figure in Col. 5 by figure in Col. 4 in one decimal place.

Fig 3.4 ESI Form 6

## ESI Form 6 Second Page

S.No.	Insurance Number	Name of Insured Person	No. of days for which wages paid	Total Amount of Wages paid (Rs.)	Employee's Contribution Declared (Rs.)	Average Daily Wages (Rs.)	Whether contribution pending	Signature	Remarks
1	2	3	4	5	6	7	8	9	10
1	10002001	KATLASH	37.50	4,133.49	77.00	116.00	YES	OKELA	
2	10002005	PURAN TIRVARI	37.00	4,291.54	76.00	116.00	YES	OKELA	
3	10017011	YOMESH DEEP ARORA	35.00	3,127.90	148.00	92.00	00/01/2007	OKELA	
4	4799332	SHREYA DEVI	32.00	4,126.91	73.00	129.00	YES	OKELA	
5	4799339	SAPTHA	37.50	4,896.92	73.00	129.00	YES	OKELA	
6	4799400	NEELAM	36.00	3,912.72	69.00	129.00	YES	OKELA	
7	5165075	IND KURBAN	40.00	4,363.75	77.00	110.00	YES	OKELA	
8	5165965	PODDER SIVAM	40.00	4,342.75	77.00	110.00	YES	OKELA	
9	5165965	PRANOD KUMAR	40.00	5,127.71	93.00	121.00	YES	OKELA	
10	5147121	IND MUSTAFEEZ	39.00	4,375.00	75.00	110.00	YES	OKELA	
11	5165249	ASROR KUMAR	35.00	4,406.75	72.00	116.00	YES	OKELA	
12	5001533	RACHEL TONY	40.00	6,007.14	116.00	165.00	YES	OKELA	
		<b>Total</b>		<b>58,259.46</b>	<b>1,027.00</b>	<b>1,326.00</b>	<b>116.00</b>		

(IN 3 COPIES TOTAL)

1. Employer's mark and  
2. Total of Col 5 of Form should be and total contribution amount is entered  
3. Check of documents of Employee's Employer's contribution paid which is in accordance with order

Signature of Employee \_\_\_\_\_

Career Signature \_\_\_\_\_

G.D.C. \_\_\_\_\_ Head Clerk \_\_\_\_\_ Branch Office \_\_\_\_\_

Fig 3.4 ESI Form 6 second Page

### 3.5 ESI Monthly Challan

(Gold)

E.S.I.C.			
(ORIGINAL)		(for Depositor)	
Challan No. ....		Dated .....	
EMPLOYEES STATE INSURANCE FUND ACCOUNT NO. :1			
PAY-IN-SLIP FOR CONTRIBUTION			
HDFC BANK			
Particulars of Cash/Cheque		Rs P.	
OKHLA NEW DELHI			4,684.00
12345	TOTAL		4,684.00
<p>Paid into the credit of the Employees' State Insurance Fund A/c No.01</p> <p>Rupees <b>Four Thousand Six Hundred Eighty Four Only.</b></p> <p>in Cash/by Cheque (on realisation) for Payment of Contribution as per details given below under the Employees' State Insurance Act, 1948 for the month of: <b>Jan-2007</b></p> <p>Deposited By _____</p> <p>Employers' Code No. <b>13/15455</b></p> <p>Name and address of Factory/Establishment DEMO OKHLA</p> <p>No. of Employees : <b>21</b></p> <p>Total Wages 71,779.00</p> <p>Employees' Contribution Rs. 1,267.00</p> <p>Employers' Contribution Rs. 3,417.00</p> <p>Total Contribution Rs. 4,684.00</p>			
(For use in Bank)			
ACKNOWLEDGEMENT			
To be Filled By Depositor			
Received Payment by Cash/Cheque/Draft No 12345		Dated 10/03/2007	
for Rupees 4,684.00 Rupees <b>Four Thousand Six Hundred Eighty Four Only.</b>		in favour of Employees'	
OKHLA NEW DELHI			
State Insurance Fund Account No.01 Sl.No in Bank's Scroll.....			
Dated.....		Authorised Signatory of the receiving Bank	

1 of 1 Cancel Close 21 of 21 Total:21 100%

Fig 3.5 ESI Monthly Challan (4 Copies Original, Duplicate, Triplicate, Quadruplicate)

### 3.6 Register Of Employee (Form 7)

Page No. 1		RMG Autometers Gas Technologies Ltd. Register of Employees (ESI Form 7) from April 2009 To September 2009																					
Srl.	Insurance No.	Emp Name	D.O.B	Month Apr 09			Month May 09			Month Jun 09			Month Jul 09			Month Aug 09			Month Sep 09			Total Days	Total Emp Share Contribution
				No of Days For Which Wages Paid	Total Amt. Wages Paid	Emp Share of Contribution	No of Days for which wages Paid	Total Amt. Wages Paid	Emp share of Contribution	No of Days For Which Wages Paid	Total Amt. Wages Paid	Emp share of Contribution	No of Days For Which Wages Paid	Total Amt. Wages Paid	Emp Share of Contribution	No of Days For Which Wages Paid	Total Amt. Wages Paid	Emp Share of Contribution	No of Days For Which Wages Paid	Total Amt. Wages Paid	Emp. Share of Contribution		
1	0	PALESHAM SINGH	10/03/2004	30.00	0	0.00	0.00	0	0.00	30.00	0	0.00	0.00	0	0.00	19.00	0	0.00	1.00	710	14.00	80.00	14.00
2	8819402	VIRAY SINGH	09/04/2007	23.00	8,750	133.00	29.00	10,780	190.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	34.00	343.00
3	8819403	SUNIT KUMAR	14/04/2007	29.00	9,180	141.00	31.00	11,180	190.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	40.00	339.00
4	8819404	S. P. TRIPATHI	14/04/2007	28.00	7,003	123.00	28.00	8,430	149.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	34.50	272.00
5	8819405	VINEETAS SHARMA	01/03/2007	30.00	8,401	131.00	31.00	10,048	178.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	41.00	329.00
6	8819406	KALASH C. SHARMA	01/03/2007	30.00	9,307	147.00	31.00	11,224	199.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	41.00	344.00
7	8819407	SUNIT KUMAR	01/03/2007	30.00	10,740	189.00	31.00	12,210	213.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	41.00	404.00
8	8819408	RAHEL VERMA	02/03/2007	30.00	8,944	137.00	31.00	8,944	137.00	10.00	2,901	53.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	71.00	347.00
9	8819409	CHANDRA PAL	04/03/2007	30.00	8,337	130.00	30.00	10,123	180.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	40.50	330.00
10	8819410	DHEERAJ K. TYAGI	01/04/2007	30.00	8,341	144.00	31.00	9,134	141.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	41.00	307.00

### 3.6 Register of Employee (Form 7)

### 3.7 E.S.I.C Form 1

S.No. in return of Declaration Form No.3	<b>FORM-1</b> <b>Employee's State Insurance Corporation</b> <b>DECLARATION FORM</b> (Regulation 11 &12) (To be filled in only if the employee's has not insured earlier)	RESENT PASS PORT SIZE PHOTO
1. Insurance No. <input style="width: 100%;" type="text"/>	2. Sex <input style="width: 100%;" type="text"/>	3. Marital <input style="width: 100%;" type="text"/>
4. Employer's Code No <input style="width: 100%;" type="text"/>		
(State whether bachelor/Spinster/ Married/Widow or widower)		
5. Name in block Capital	9. Year of Birth	
6. Father's/Husband's Name	10. Date of Appointment	
7. Present Address	11. Local Office	
8. Permanent Address	12. Dispensary	
13. Permanent Home Address in full		
14. Age		
15. Particulars of Employment		
(a) Whether employment directly/through contractor		
(b) Department		
(c) Nature of work		
(Strike out whichever is not applicable)		
16. Nomination under section 50(2) in case of females only and 71 of the Employee's State Insurance Act.1948 for payment of any benefit may be due		
Particulars of Family		
S.No.	Name	Date of Birth
1.		
2.		
3.		
4.		
5.		

3.7

E.S.I.C Form 1

**4. Reimbursement Dynamic Salary****4.1 Reimbursement Dynamic Salary Register for month- Apr-2019 to Mar-2020**

S.No.	PayCode	Employee Name	Description	Amount Pay Till Date	Total Bill Pay	Unbilled Pay Amount	Payed By
1	00000003	SATISH VERMA		0	0	0	Salary
				0	0	0	Salary
2	00000007	SURESH YADAV		0	0	0	Salary
				0	0	0	Salary
3	00000015	DEERAJ BHAN		0	0	0	Salary
				0	0	0	Salary
4	00000020	MANOJ KUSHWAHA		0	0	0	Salary
				0	0	0	Salary
5	00000031	MANOJ GODAR		0	0	0	Salary

## 5 H R Reports

### 5.1 Employee Joining Info

<b><u>JOINING REPORT</u></b>		
1. NAME		
2. FATHER'S NAME		
3. ADDRESS      a)      Permanent		
b)      Local		
4. Date Of Birth/Age		
5. Educational Qualification		
6. Experience(Total No. of Years)		
7. Nominee for   Provident Fund \ Gratuity Fund		
S.No	Name of Nominee	Relationship With Nominee
8. WHETHER COVERED UNDER		
a)      Employee's Provident Fund Scheme before joining: YES/NO Account No		
b)      Family pension Scheme before joining YES/NO Account No.		
Date		Signature of Employee's
(TO BE FILLED IN BY PERSONEL DEPARTMENT)		
<b><u>APPOINTMENT DETAILS:</u></b>		
1. Appointment Letter No. & Date		
2. Date of Joining		
3. Classification		
4. Designation		
5. <b>Salary Details</b>		
--      Basic		
--      House Rent Subsidy		
--      Conveyance		
--      Medical		
6. Department to which Posted		

### 5.1 Employee Joining Info

## 6 Loan and Advancement Reports

### 6.1 Loan Entry Statement

(Gold)

**DEMO**  
Loan Entry Statement from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Total Amount	Entry Date	Sanction Month	Transaction Month	Installment	No. of Installment
YIINT003	SUMANT VISHWAKARMA	5,000.00	10/03/2007	01/03/2007	01/03/2007	1,000.00	5
		<b>5,000.00</b>				<b>1,000.00</b>	

1 of 1    Total:1    100%

Fig 6.1 Loan Entry Statement



## 6.2 Loan Deduction Statement

(Gold)

**DEMO**  
Loan Deduction Statement from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Total Amount	Sanction Month	Transaction Month	Installment	Cash Return	Balance Amount
YIINT003	SUMANT VISHWAKARMA	5,000.00	01/03/2007	01/03/2007	700.00	0.00	4,300.00

1 of 1    1 of 1    Total:1    100%

Fig 6.2 Loan Deduction Statement

## 6.3 Loan Entry Details

(Gold)

**DEMO**  
Loan Entry Details from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Total Amount	Sanction Month	Transaction Month	Installment	Cash Return	Balance Amount
YIINT003	SUMANT VISHWAKARMA	5,000.00	01/03/2007	01/03/2007	700.00	0.00	4,300.00
YIINT003		5,000.00	01/03/2007	01/04/2007	1,000.00	0.00	3,300.00
YIINT003		5,000.00	01/03/2007	01/05/2007	1,000.00	0.00	2,300.00
YIINT003		5,000.00	01/03/2007	01/06/2007	1,000.00	0.00	1,300.00
YIINT003		5,000.00	01/03/2007	01/07/2007	1,000.00	0.00	300.00
YIINT003		5,000.00	01/03/2007	01/08/2007	300.00	0.00	0.00

1 of 1    Cancel    Close    6 of 6    Total:6    100%

Fig 6.3 Loan Entry Details

## 6.4 Advance Entry Details

(Gold)

**DEMO**  
Advance Entry Statement from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Total Amount	Entry Date	Sanction Month	Transaction Month	Installment	No. of Installment
YIINT004	SANJEEV KUMAR	5,000.00	10/03/2007	01/03/2007	01/03/2007	1,000.00	5
		<b>5,000.00</b>				<b>1,000.00</b>	

1 of 1    1 of 1    Total:1    100%

## 6.4 Advance Entry Details

## 6.5 Advance Deduction Statement

(Gold)

**DEMO**  
Advance Deduction Statement from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Total Amount	Sanction Month	Transaction Month	Installment Cash	Return	Balance Amount
YIINT004	SANJEEV KUMAR	5,000.00	01/03/2007	01/03/2007	0.00	0.00	5,000.00

1 of 1    1 of 1    Total:1    100%

## 6.5 Advance Deduction Statement

## 6.6 Advance Entry Details

(Gold)

**DEMO**  
Advance Entry Details from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Total Amount	Sanction Month	Transaction Month	Installment	Cash Return	Balance Amount
YIINT004	SANJEEV KUMAR	5,000.00	01/03/2007	01/03/2007	0.00	0.00	5,000.00
YIINT004		5,000.00	01/03/2007	01/04/2007	1,000.00	0.00	4,000.00
YIINT004		5,000.00	01/03/2007	01/05/2007	1,000.00	0.00	3,000.00
YIINT004		5,000.00	01/03/2007	01/06/2007	1,000.00	0.00	2,000.00
YIINT004		5,000.00	01/03/2007	01/07/2007	1,000.00	0.00	1,000.00
YIINT004		5,000.00	01/03/2007	01/08/2007	1,000.00	0.00	0.00

1 of 1    Cancel    Close    6 of 6    Total:6    100%

Fig 6.6 Advance Entry Details

## 6.7 Advance loan deduction Summery

(Gold)

**DEMO**  
Advance Loan Deduction Summery from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Type	Total Amount	Sanction Month	Transaction Month	Installment	Cash Return	Balance Amount
YIINT003	SUMANT VISHWAKARMA	L	5,000.00	01.03/2007	01.03/2007	700.00	0.00	4,300.00
YIINT004	SANJEEV KUMAR	A	5,000.00	01.03/2007	01.03/2007	0.00	0.00	5,000.00

1 of 1    Cancel    Close    2 of 2    Total:2    100%

Fig 6.7 Advance loan deduction summery

## 6.8 Cash Adjustment Details

(Gold)

**DEMO**  
Cash Adjustment Details from March 2007 To March 2007

Page No.: 1  
Date : 10-Mar-2007

Paycode	Employee Name	Type	Total Amount	Sanction Month	Transaction Month	Cash Return
YIINT004	SANJEEV KUMAR	A	5,000.00	01/03/2007	01/03/2007	1,000.00

1 of 1    Total:1    100%

Fig 6.8 Cash Adjustment details

## 7 Arrear and Bonus Reports

### 7.1 Arrear Slip

DEMO					
Arrear Slip Paid in the Month of February 2007					
Name : ABCDE		Designation : MANAGING DIRECTOR		Run Date : 10-Mar-2007	
Paycode		Dept. ADMINISTRATION		P.F. No. DL13307 1 E.S.I. No.	
Rate	Earnings		Deductions		
Basic 5,000.00	Salary 5,000.00	Other Allow	E.S.I. 0.00		Gross Pay 10,000.00
H.R.A. 2,000.00	H.R.A. 2,000.00		P.F. 600.00		Deduction 1,100.00
DA 2,000.00	DA 2,000.00		VPF 500.00		Net Pay 8,900.00
Conv. 1,000.00	Conv. 1,000.00				
Days Payable 31.00					
For Month 01/01/2007					

1 of 1 Total 1 100%

Fig 7.1 Arrear Slip





## 7.5 Arrear Register

Page No. 1 **DEMO**  
**Arrear Register Paid in the Month of February 2007**

Srl. No.	Paycode Name Guardian's Name Designation Department ESI NO. PF NO.	P.Days	Rate Basic DA HRA Conveyance	Paid Basic DA HRA Conveyance	Other Allow Other(E4-E10) Earnings Gross Pay	ESI PF VPP	T. Deduction	Net Pay	Signature
1	ABCDE MANAGING DIRECTOR ADMINISTRATION DL13307 1	31.00	5,000.00 2,000.00 2,000.00 1,000.00 0.00	5,000.00 2,000.00 2,000.00 1,000.00 0.00	10,000.00	0.00 600.00 500.00	1,100.00	8,900.00	
					10,000.00		1,100.00	8,900.00	

1 of 1 Total:1 100%

## 7.5 Arrear Register

## 7.6 Bonus Statement

DEMO														
Bonus Statement from April 2006 To March 2007														
Page No. 1										Date : 10- March -2007				
S.No	Paycode	Name	DSIGNATION							Jan07	Feb07		Total	Total B
1	YIINT001	ABCDE	MANAGING DIRECTOR	Days						31.00	9.00		40.00	208
				Wages						30,000	30,000		60,000	
				W4 B						2,500			2,500	
2	YIINT011	ROGENDER SINGH	FIELD SUPERVISOR	Days						31.00	9.00		40.00	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
3	YIINT012	MD.KURBAN	PACKER	Days						31.00	9.00		40.00	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
4	YIINT013	SHEELA DEVI	THREAD CUTTER	Days						31.00	7.00		38.00	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
5	YIINT014	SAFIYA	THREAD CUTTER	Days						31.00	6.50		37.50	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
6	YIINT015	NEELAM	THREAD CUTTER	Days						31.00	5.00		36.00	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
7	YIINT019	MD.MUSTAKEEM	LAYER HELPER	Days						31.00	8.00		39.00	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
8	YIINT020	SAHDEV	LAYER HELPER	Days						31.00	9.00		40.00	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
9	YIINT021	UMESH KUMAR	HELPER	Days						31.00	9.00		40.00	208
				Wages						3,325	3,325		6,650	
				W4 B						2,500			2,500	
10	YIINT028	RAKESH	SAFAI KARAMCHARI	Days						30.50	8.00		38.50	205
				Wages						3,325	3,325		6,650	
				W4 B						2,459			2,459	
		Grand Total		Days						309.50	79.50		389.00	2,079
				Wages						59,925	59,925		119,850	
				W4 B						24,959			24,959	

Fig 7.6 Bonus Statement

## 7.7 Bonus Payment Form

Page No. 1

**DEMO**

**PAYMENT OF BONUS RULES 1975**  
**FORM C [RULE 4(C)]**  
 Bonus Payment Form from January 2007 To February 2007

Date : 10- March -2007

Paycode	Employee Name	Guardian Name	Designation	Total Wages	Rate	Wages For Bonus	Amount Actully Paid	Signature
YIINT001	ABCDE		MANAGING DIRECTOR	60,000.00	8.33	2,500.00	208.00	
YIINT011	JOGENDER SINGH		FIELD SUPERVISOR	6,650.00	8.33	2,500.00	208.00	
YIINT012	MD KURBAN		PACKER	6,650.00	8.33	2,500.00	208.00	
YIINT013	SHEELA DEVI		THREAD CUTTER	6,650.00	8.33	2,500.00	208.00	
YIINT014	SAFIYA		THREAD CUTTER	6,650.00	8.33	2,500.00	208.00	
YIINT015	NEELAM		THREAD CUTTER	6,650.00	8.33	2,500.00	208.00	
YIINT019	MD.MUSTAKEEM		LAYER HELPER	6,650.00	8.33	2,500.00	208.00	
YIINT020	SAHDEV		LAYER HELPER	6,650.00	8.33	2,500.00	208.00	
YIINT021	UMESH KUMAR		HELPER	6,650.00	8.33	2,500.00	208.00	
YIINT028	RAKESH		SAFAI KARAMCHARI	6,650.00	8.33	2,460.00	205.00	
<b>Total</b>				<b>119,850.00</b>		<b>24,960.00</b>	<b>2,079.00</b>	

1 of 1    Cancel    Close    10 of 10    Total:10    100%

Fig 7.7 Bonus Payment form

## 7.8 Bonus Payment Slip

**DEMO**  
**BONUS PAYMENT SLIP**  
 Bonus Payment slip from January 2007 To January 2007

Date : 10- March -2007

Paycode	Employee Name	Designation	Period		Bonus Amount
			From	To	
YIINT001	ABCDE	MANAGING DIRECTOR	January 2007	January 2007	208.00

(Sign. of Employee) (Issued By) (Paid By)

---

**DEMO**  
**BONUS PAYMENT SLIP**  
 Bonus Payment slip from January 2007 To January 2007

Date : 10- March -2007

Paycode	Employee Name	Designation	Period		Bonus Amount
			From	To	
YIINT011	JOGENDER SINGH	FIELD SUPERVISOR	January 2007	January 2007	208.00

(Sign. of Employee) (Issued By) (Paid By)

1 of 1 2 of 2 Total 2 100%

Fig 7.8 Bonus Payment Slip

## 8 Master Reports

### 8.1 Employee Salary Structure

(Gold)

Page No. 1 DEMO  
Employee Salary Structure Details

Srl. No.	EMPLOYEE DETAILS	EARNINGS	DEDUCTIONS
1	Paycode: YINT001 Name: ABCDE F. Name: Designation: MANAGING DIRECTOR Department: ADMINISTRATION ESI NO. PF NO. DL13307 1 Bank A/c No.	Basic 30,000.00 DA HRA Other Allow  <b>Gross Pay 30,000.00</b>	ESI PF 3,600.00 VPF 3,000.00 TDS Prof. Tax Labour Fund TDS  <b>T. Deduction 6,600.00</b> <b>Net Pay 23,400.00</b>
2	Paycode: YINT002 Name: RAJESH F. Name: Designation: DIRECTOR Department: DIRECTOR ESI NO. PF NO. DL13307 3 Bank A/c No.	Basic 20,000.00 DA HRA Other Allow  <b>Gross Pay 20,000.00</b>	ESI PF 2,400.00 VPF 2,000.00 TDS Prof. Tax Labour Fund TDS  <b>T. Deduction 4,400.00</b> <b>Net Pay 15,600.00</b>
3	Paycode: YINT003 Name: SUMANT VISHWAKARMA F. Name: Designation: MERCHANDISER Department: MERCHANDISING ESI NO. PF NO. 0 Bank A/c No.	Basic 10,200.00 DA HRA Other Allow  <b>Gross Pay 10,200.00</b>	ESI PF VPF TDS Prof. Tax Labour Fund TDS  <b>T. Deduction 0.00</b> <b>Net Pay 10,200.00</b>

1 of 1 Cancel Close 3 of 3 Total: 3 100%

Fig 8.1 Employee Salary Structure

## 8.2 Employee Wise CTC

(Gold)

Page No. 1 **DEMO**  
Cost to Company (Employee Wise)

Sri. No.	EMPLOYEE DETAILS	EARNINGS	
1	Paycode: YINT001 Name: ABCDE F. Name: MANAGING DIRECTOR Designation: MANAGING DIRECTOR Department: ADMINISTRATION ESI NO.: PF NO.: DL13307 1 Bank A/c No:	Basic: 30,000.00 DA HRA Other Allow:	ESI: 0.00 PF: 3,600.00 <b>Monthly CTC: 33,600.00</b> <b>Yearly CTC: 403,200.00</b>
2	Paycode: YINT002 Name: RAGNI F. Name: DIRECTOR Designation: DIRECTOR Department: DIRECTOR ESI NO.: PF NO.: DL13307 3 Bank A/c No:	Basic: 20,000.00 DA HRA Other Allow:	ESI: 0.00 PF: 2,400.00 <b>Monthly CTC: 22,400.00</b> <b>Yearly CTC: 268,800.00</b>
3	Paycode: YINT003 Name: SUBHANT VISHWAKARMA F. Name: MERCHANDISER Designation: MERCHANDISING Department: MERCHANDISING ESI NO.: PF NO.: 0 Bank A/c No:	Basic: 10,200.00 DA HRA Other Allow:	ESI: 0.00 PF: <b>Monthly CTC: 10,200.00</b> <b>Yearly CTC: 122,400.00</b>

1 of 1 Cancel Close 3 of 3 Total:3 100%

Fig 8.2 Employee Wise CTC

### 8.3 Company Wise CTC

(Gold)

Page No. 1

Cost to Company (Company Wise)

	Basic	DA	HRA			Other Earnings	ESI	PF	Monthly CTC	Yearly CTC
DEMO										
Sub. Total	188,550.00	0.00	18,600.00	2,900.00	0.00	0.00	3,690.00	14,478.00	228,218.00	2,738,616.00
Total	188,550.00	0.00	18,600.00	2,900.00	0.00	0.00	3,690.00	14,478.00	228,218.00	2,738,616.00

1 of 1

Cancel

Close

28 of 28 Total 28 100%

Fig 8.3 Company Wise CTC



## 8.4 Department Wise CTC

(Gold)

Page No. 1 Cost to Company (Department Wise)

	Basic	DA	HRA			Other Earnings	ESI	PF	Monthly CTC	Yearly CTC
MERCHANDISING										
Sub. Total	10,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,200.00	122,400.00
PATTERN MAKING										
Sub. Total	10,200.00	0.00	4,800.00	800.00	0.00	0.00	0.00	0.00	15,000.00	180,000.00
FINISHING										
Sub. Total	34,075.00	0.00	0.00	0.00	0.00	0.00	1,133.00	2,865.00	38,073.00	456,876.00
ACCOUNTS										
Sub. Total	7,100.00	0.00	0.00	0.00	0.00	0.00	337.00	0.00	7,437.00	89,244.00
RECEPTION										
Sub. Total	5,000.00	0.00	0.00	0.00	0.00	0.00	238.00	600.00	5,838.00	70,056.00
FIELD										
Sub. Total	3,325.00	0.00	0.00	0.00	0.00	0.00	158.00	399.00	3,882.00	46,584.00
PRODUCTION										
Sub. Total	38,675.00	0.00	5,000.00	1,300.00	0.00	0.00	1,350.00	3,417.00	49,742.00	596,904.00
MARKETING										
Sub. Total	20,000.00	0.00	9,600.00	800.00	0.00	0.00	0.00	0.00	30,400.00	364,800.00
CUTTING										
Sub. Total	6,650.00	0.00	0.00	0.00	0.00	0.00	316.00	798.00	7,764.00	93,168.00
ADMINISTRATION										
Sub. Total	33,325.00	0.00	0.00	0.00	0.00	0.00	158.00	3,999.00	37,482.00	449,784.00
DIRECTOR										
Sub. Total	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	22,400.00	268,800.00
Total	188,550.00	0.00	18,600.00	2,900.00	0.00	0.00	3,690.00	14,478.00	228,218.00	2,738,616.00

1 of 1 Cancel Close 28 of 28 Total: 28 100%

Fig 8.4 Department Wise CTC

## 8.5 TDS Report

<b>Page No.: 1</b> <b>Date : 12-Jan-2010</b>					
<b>RMG Autometers Gas Technologies Ltd.</b> <b>TDS Statement For the Month of May 2009</b>					
Paycode	Employee Name Father/Husband Name	D O J D O B	Designation	TDS Rate	TDS Amount
007	MANIK RAUTHAN JAGMOHAN SINGH	10/10/2006 26/12/1969	Manager	1,000.00	1,000.00
008	KULDEEP KUMAR B. S. TYAGI	18/12/2006 10/06/1972	Plant Manager	6,500.00	6,500.00
036	MAHESH JAI PAL SINGH	31/08/2007 09/11/1972	Manager	1,000.00	1,000.00
044	PRAKASH B. BIST DHIR B. BIST	10/12/2007 20/12/1980	Sr. Engineer	500.00	500.00
073	AMRISH KR. SHARMA SH. Y. D. SHARMA	01/10/2008 01/02/1971	Manager	6,000.00	6,000.00
078	GAUTAM TIBREWAL V. L. TIBREWAL	02/02/2009 31/10/1980	CFO & CS	15,000.00	15,000.00

## 8.5 TDS Report

## 8.6 Employee Yearly Salary Structure

It's comes in excel format.

## 8.7 Welfare fund

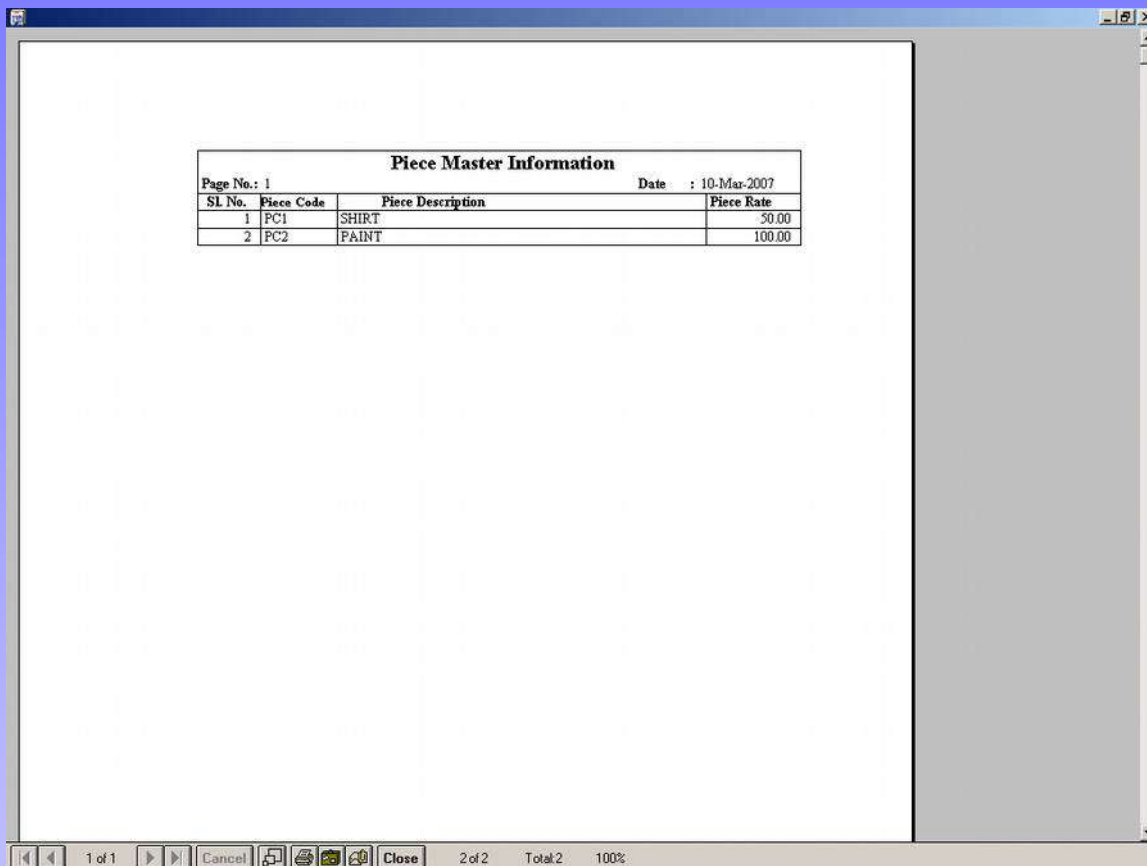
Welfare Fund Contribution From The Period of May 2009 To May 2009 RMG Autometers Gas Technologies Ltd. B-30, Phase-2, Noida - 201305 (U.P.)								
S.No	Name of the Employee	Father's / Husband's Name	Date of Joining	Leaving Date	Period to Which Pertains	Establishment Share	Employee Share	Total Amount
1	PARSHOTAM SINGH Dy. Supervisor	AMIN CHAND	10/03/2006		May/200 to May/2009	0.00	0.00	0.00
2	MANIK RAUTHAN Manager	JAGMOHAN SINGH	10/10/2006		May/200 to May/2009	0.00	0.00	0.00
3	KULDEEP KUMAR Plant Manager	B. S. TYAGI	18/12/2006		May/200 to May/2009	0.00	0.00	0.00
4	NARESH KUMAR Dy. Manager	LILA KRISHAN	04/08/1967		May/200 to May/2009	0.00	0.00	0.00
5	TALESHWAR PASWAN Jr. Engineer	BALO DUSADH	13/03/2007		May/200 to May/2009	0.00	0.00	0.00
6	VIJAY SINGH Welder	MAHABIR SINGH	09/04/2007		May/200 to May/2009	0.00	0.00	0.00
7	SONIT KUMAR Fitter	JANARDAN DAS	16/04/2007		May/200 to May/2009	0.00	0.00	0.00
8	S. P. TRIPATHI Grinderman	P. TRIPATHI	16/04/2007		May/200 to May/2009	0.00	0.00	0.00
9	VISHWAS SHARMA Welder	S. N. SHARMA	01/05/2007		May/200 to May/2009	0.00	0.00	0.00
10	KAILASH C. SHARMA	J. P. SHARMA	01/05/2007		May/200 to May/2009	0.00	0.00	0.00

## 8.7 Welfare fund

## 9 Piece Information

### 9.1 Piece Master Information

(Gold)



The screenshot shows a software window titled "Piece Master Information". Inside the window, there is a table with the following data:

Page No.:	1	Date	: 10-Mar-2007
Sl No.	Piece Code	Piece Description	Piece Rate
1	PC1	SHIRT	50.00
2	PC2	PAINT	100.00

At the bottom of the window, there is a status bar with the following text: "1 of 1", "Cancel", "Close", "2 of 2", "Total: 2", "100%".

Fig 9.1 Piece Master Information

## 9.2 Employee Wise Piece Details

(Gold)

Piece Details from February 2007 To February 2007							
Page No.:1		Date: 10-Mar-2007					
Sl. No.	Paycode	Name of Employee	Type of Piece	Date	No. Piece	Rate of Piece	Amount
1	YDNT010	PRAMOD KUMAR	SHIRT	02/02/2007	10.00	50.00	500.00
2	YDNT011	JOENDER SINGH	PADIT		10.00	100.00	1,000.00

Fig 9.2 Employee Wise Piece Details

## 10 Statements

### 10.1 Over Time Statement

Page No. 1						
OT STATEMENT FROM DATE: 01/12/2006 TO DATE: 31/12/2006						
Srl. No.	Paycode	Name	Basic	OT Hrs.	Ot. Amt.	Signature
1	0001	SH. MUKESH SHARMA	7,796.00	44.57	0.00	
2	0002	SH. H.N. KHANDELWAL	160.00	57.20	0.00	
3	0003	SH.DILEEP SINGH SHEKHAWAT	7,475.00	2.54	0.00	
4	0005	MS.PONNAMMA MATHEW	4,998.00	0.00	0.00	
5	0006	SH. RAVINDER KUMAR	4,812.00	0.50	0.00	
6	0007	SH. HARGOVIND SINGH	4,481.00	77.00	0.00	
7	0009	SH. NATHU RAM	4,678.00	0.00	0.00	
8	0010	SH. JAGDISH SINGH	4,643.00	2.31	94.00	
9	0011	SH. MAHESH SINGH	4,271.00	20.54	360.00	
10	0012	SH. RAJ KUMAR	5,653.00	5.08	0.00	
TOTAL					454.00	

Fig 10.1 Over Time Statement

## 10.2 Group Gratuity Scheme

To,  
The Life Insurance Corporation Of India  
Pension and group Scheme Deptt.  
7th Floor, 25 Kasturba Marg  
NEW DELHI-110001

**LIST OF EMPLOYEE WITH SALARY AS ON 31/01/2007**  
Group Gratuity Scheme Deptt  
Master Policy No. GGCA/472

LECD	Name	B Salary	Date OF Birth	Date OF Join	Catagory	Employee Code No.	Remark
001005	SH. MUKESH SHARMA	2,160.00	10/01/1959	13/03/1985	1	1	
001005	PRADEEP KUMAR	2,000.00	16/04/1962	01/06/1988	1	1	
001001	SH.DILEEP SINGH SHEKHAWAT	2,473.00	01/07/1962	04/09/1982	1	31	
001001	SH. PRATAP SINGH	4,719.00	01/01/1950	01/10/1982	1	52	
001002	SH. NATHU RAM	4,672.00	01/02/1950	01/04/1984	1	53	
001003	SH. JAGDESH SINGH	4,648.00	21/03/1956	01/02/1987	1	54	
001004	MS POONAMMA, MATHEW	4,958.00	18/01/1955	01/08/1989	1	55	
001005	SH. RAJ PAL SINGH	5,440.00	09/10/1952	12/02/1983	1	56	
001007	SH. SUBHASH CHAND	5,159.00	01/07/1961	01/05/1985	1	58	
001008	SH. OM PRAKASH I	5,153.00	07/04/1963	01/10/1985	1	59	
001060	SH. J. P. HARAYAN	5,249.00	01/07/1959	07/05/1988	1	61	
001061	SH. HARESH KUMAR	5,154.00	09/03/1955	07/11/1983	1	62	
001062	SH. RAJ KUMAR	5,653.00	15/01/1961	01/05/1985	1	63	
001065	SH. DHYAN SINGH	5,259.00	14/05/1953	03/10/1985	1	66	
001066	SH. RAMESH CHAND	4,663.00	12/11/1964	01/07/1986	1	67	
001067	SH. RADHEYSHYAM II	5,168.00	03/07/1959	01/02/1987	1	68	
001068	SH. OM PRAKASH II	4,713.00	14/04/1950	03/12/1985	1	69	
001069	SH. DAYA RAM	4,898.00	01/07/1965	11/07/1986	1	70	
001070	SH. SATISH CHAND	4,718.00	12/12/1964	17/07/1986	1	71	
001071	SH. SATYA PAL SINGH	5,139.00	20/03/1956	01/05/1986	1	72	
001072	SH. RAMESHWAR	5,248.00	01/07/1959	01/03/1987	1	73	
001073	SH. CHINAIL BHARU SINGH	4,873.00	02/07/1967	01/03/1987	1	74	
001074	SH. SAHIB HUSSAIN	4,878.00	01/07/1969	01/03/1987	1	75	
001075	SH. DWARICA SINGH	4,773.00	01/07/1963	01/04/1987	1	76	
001076	SH. RADHEYSHYAM I	4,953.00	30/11/1954	18/09/1985	1	77	
001077	SH. DILEEP KUMAR DAS	5,154.00	16/01/1963	17/08/1987	1	78	
001078	SH. RAJENDER II	4,729.00	01/07/1962	02/06/1987	1	79	
001079	SH. CHANDER SHEKHAR	5,208.00	01/07/1956	02/09/1987	1	80	
001080	SH. SANT RAM	5,168.00	21/01/1962	01/09/1987	1	81	

1 of 1    48 of 48    Total 48    100%

Fig 10.2 Group Gratuity Scheme

## 10.3 Pensions and Group Scheme

To,  
The L&S Insurance Corporation, Off India  
Pension and Group Scheme Dept II,  
7th Floor, 25 Kasturba Marg  
NEW DELHI 110001

LIST OF EMPLOYEE WITH SALARY AS ON 31/01/2007  
Pension and Group Scheme Dept  
Master Policy No. GUEB149226

Sr. No.	Name	B Salary	Date OF Birth	Date OF Join	Employee Code No.	Remark
1	SH. MUKESH SHARMA	2,160.00	10/01/1959	13/03/1983	1	
2	PRADEEP KUMAR	7,000.00	12/04/1962	01/06/1983	1	
3	SH. SUBHASH CHAND	5,159.00	01/07/1961	01/05/1983	10	
4	SH. OM PRAKASH I	5,153.00	07/04/1963	01/01/1983	11	
5	SH. RAJNEESHYAM I	4,993.00	30/12/1954	18/09/1983	14	
6	SH. DAYA RAM	4,898.00	01/07/1965	11/07/1986	15	
7	SH. RAJNEESHYAM II	5,168.00	03/07/1959	01/03/1987	16	
8	SH. J. P. NARAYAN	5,249.00	01/07/1959	03/05/1983	17	
9	SH. HARESH KUMAR	5,154.00	09/03/1958	07/11/1983	18	
10	SH. DILEEP KUMAR DAS	5,154.00	16/02/1963	17/08/1987	19	
11	SH. DILEEP SINGH SHEKHAWAT	7,495.00	01/07/1962	04/09/1982	2	
12	SH. RAJ KUMAR	5,653.00	15/01/1961	01/05/1985	21	
13	SH. CHANDER SHEKHAR	5,206.00	01/07/1956	02/09/1987	23	
14	SH. SANT RAM	5,168.00	21/01/1962	01/09/1987	24	
15	SH. DHYAN SINGH	5,259.00	14/05/1953	00/10/1985	26	
16	SH. RAMESHWAR	5,248.00	01/07/1959	01/03/1987	27	
17	SH. RAMESH CHAND	4,683.00	12/12/1964	01/07/1986	29	
18	MSPONNAMMA, MATHEW	4,998.00	18/02/1959	01/08/1987	3	
19	SH. OM PRAKASH II	4,713.00	14/04/1950	00/12/1983	30	
20	SH. SATISH CHAND	4,718.00	12/12/1964	17/07/1986	31	
21	SH. CHHAIL BHARJ SINGH	4,873.00	02/07/1967	01/03/1987	32	
22	SH. SAHIB HUSSAIN	4,858.00	01/07/1969	01/03/1987	33	
23	SH. DWARICA SINGH	4,773.00	01/07/1963	01/04/1987	34	
24	SH. RAJENDER II	4,723.00	01/07/1962	02/06/1987	35	
25	SH. DURGA SINGH	4,928.00	01/12/1970	01/05/1989	38	
26	SH. H.N. KHANDELWAL	6,886.00	01/03/1960	01/06/1982	39	
27	SH. M. C. BAKKOTE	7,545.00	15/03/1962	11/05/1989	4	
28	SH. RAJINDER KUMAR	4,812.00	05/12/1959	01/10/1989	40	
29	SH. HARGOVIND SINGH	4,481.00	15/03/1957	01/12/1993	41	

1 of 2    79 of 78    Total 78    100%

Fig 10.3 Pension and Group Scheme

## 10.4 Leave Encashment Statement

Sl. No.	Paycode	Name of Employee	No of Leave	Amount	Payable Month
1	0001	SH. KIRKESH SHARMA	0.00	0.00	12/2006
2	0002	SH. H.M. SHASHI WAL		4,857.00	12/2006
3	0003	SH. DILIP SINGH SHEKHAWAT		0.00	12/2006

1 of 1    Cancel    Print    Close    3 of 3    Total 3    100%

Fig 10.4 Leave Encashment Scheme



## 10.5 Gratuity Statement

Gratuity Statement As-on: 03/01/2007					
Page No.: 1		Date : 23-Feb-2007			
Sl. No.	Paycode	Name of Employee	Date of Joining	Duration	Amount
1	0001	SH. MUKESH SHARMA	13/03/1985	0.00	0.00
2	0002	SH. H. N. SHANDELWAL	31/05/1992	15.00	60456.00
3	0003	SH. DILEEP SINGH SHEKHAWAT	24/05/1982	24.00	103500.00
4	0004	SH. M. C. BARAKOTI	11/05/1989	17.00	73636.00
5	0005	MS. POORNIMA. MATHIAS	21/05/1987	20.00	77660.00
6	0006	SH. SAWINDER KUMAR	21/06/1993	13.00	33712.00
7	0007	SH. HANDEWIND SINGH	31/12/1993	13.00	33330.00
8	0008	SH. VINOD KUMAR KATEYAR	31/11/1993	11.00	30360.00
9	0009	SH. NATHU RAM	31/04/1984	22.00	28905.00
10	0010	SH. JADESH SINGH	31/02/1987	20.00	53146.00
11	0011	SH. MAHESH SINGH	31/05/1996	10.00	24427.00
12	0012	SH. RAJ KUMAR	31/05/1985	21.00	62040.00
13	0013	MS. REKHA ARORA	31/12/1999	7.00	16982.00
14	0020	SH. RAJESH SINGH	12/02/1983	24.00	74925.00
15	0021	PRADDEPKUMAR	31/05/1983	23.00	68429.00
16	0022	SH. SUBHASH CHAND	31/05/1985	21.00	62055.00
17	0023	SH. OMPRAKASH I	21/01/1985	21.00	61982.00
18	0024	SH. SATYA PAL SINGH	31/05/1986	20.00	52754.00
19	0025	SH. RADHEY SHYAM I	18/05/1985	21.00	59559.00
20	0026	SH. RADHEY SHYAM II	31/05/1987	19.00	56244.00
21	0027	SH. DAYA RAM	11/07/1986	20.00	50883.00
22	0028	SH. J. P. NARAYAN	20/05/1983	23.00	68159.00
23	0029	SH. NARESH KUMAR	20/11/1983	23.00	67899.00
24	0030	SH. DILEEP KUMAR DAS	17/08/1987	19.00	50090.00
25	0031	SH. CHANDER SHEKHAR	32/09/1987	19.00	56682.00
26	0032	SH. SANT RAM	21/09/1987	19.00	56244.00
27	0033	SH. DHYAN SINGH	23/03/1985	21.00	63267.00
28	0034	SH. RAMESHWAR	31/03/1987	19.00	57121.00
29	0035	SH. RAMESH CHAND	31/07/1986	20.00	53377.00
30	0036	SH. OMPRAKASH II	33/12/1985	21.00	56652.00
31	0037	SH. SATISH CHAND	17/07/1986	20.00	54012.00
32	0038	SH. CHITRA L. DHANRA SINGH I	31/02/1987	19.00	50010.00
33	0039	SH. SAHIB HUSSAIN	31/03/1987	19.00	52846.00
34	0040	SH. DWARKA SINGH	21/04/1987	19.00	51914.00
35	0041	SH. RAJENDR II	20/06/1987	19.00	51566.00

Fig 10.5 Gratuity Statement

## 10.6 Full and Final Statement

(Gold, Silver)

Page No.: 1		Full and Final Statement		Date : 31-Dec-2006
Paycode	0001	Name of Employee	SH. MUKESH SHARMA	
Date of Joining	13/03/1985	Date of Leaving	03/01/2007	
		Reason of Leaving	FULL & FINAL	
Description		Amount		
Net Salary		0.00		
Notice Days	0.00	0.00		
Leave Encashment	0.00	0.00		
Gratuity	0.00	0.00		
Reimbursement		0.00		
<b>Total</b>		<b>0.00</b>		
Advance		0.00		
Loan		0.00		
<b>Net</b>		<b>0.00</b>		

1 of 3    3 of 3    Total 3    100%

Fig 10.6 Full and Final